

APPENDIX I

EAST AYRSHIRE COUNCIL

EDUCATION SUB-COMMITTEE

**MINUTES OF MEETING HELD ON THURSDAY 14 MAY 1998 AT 1000 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Tommy Farrell, Irene Reeves, John Knapp, Daniel Coffey, Kim Nicoll, David Sneller, George Smith, Robert Taylor and Church Representative, Matthew Sullivan.

ATTENDING: John Mulgrew, Director of Education; Margaret Burnell, Senior Depute Director of Education; Robin Gourlay, Depute Director of Commercial Operations; Graham Short, Depute Director of Education; Janie Allen, Principal Officer (Pre-5's); Anne Jackson, Principal Officer (Community Education); Ken McKinlay, Principal Quality Development Officer; Bill Walkinshaw, Principal Administrative Officer; Graham Kerr, Public Relations Officer, Marilyn Miller, Administrative Officer and Lesley-Ann Wallace, Administrative Assistant.

APOLOGIES: Councillors Gordon McCredie and David Macrae and Teacher Representative, Iain Harvey.

CHAIR: Councillor Tommy Farrell, Chair.

PERFORMANCE OF CATERING, CLEANING AND JANITORIAL SERVICES

1. There was submitted a report dated 29 April 1998 (circulated) by the Acting Director of Commercial Operations which provided an update on the current status on statutory and non-statutory catering, cleaning and janitorial work and gave an indication of the performance of the catering and cleaning service from December 1997. The Depute Director of Commercial Operations referred to the statistical data circulated with the report and provided revised details which were also circulated.

It was agreed to note the contents of the amended report which reflected the proposal by the Acting Director of Commercial Operations to report regularly on the performance of catering, cleaning contracts and janitorial services.

Councillor Sneller joined the meeting during discussion of the above item.

**RAISING EDUCATIONAL ACHIEVEMENT - EASTER SCHOOLS IN EAST
AYRSHIRE**

2. There was submitted a report dated 5 May 1998 (circulated) by the Director of Education which advised of the highly successful Easter School programme in East Ayrshire in April 1998.

It was agreed:-

- (i) to record the Sub-Committee's approval of this initiative in raising achievement;
- (ii) that the Director of Education bring forward plans for an equivalent scheme for session 1999/2000; and

(iii) otherwise, to note the contents of the report.

PRE-5 VOLUNTARY SECTOR GRANTS 1998/99 (Page 3246, Item 20)

3. There was submitted a report dated 16 April 1998 (circulated) by the Director of Education which made recommendations for awards in respect of the allocation of Pre-five Voluntary Sector Grants for 1998/99. It was noted that the figures in 5.2 should read "amount to £10,300" and "a balance of £4,700 remains".

It was agreed the following grant awards:-

Scottish Early years Forum for the Voluntary Sector	£3,300
Scottish Pre-School Association	£4,000
Doon Valley Link Up Group	£300
Happy Hens	£100
Nether Robertland Playgroup and Creche	£100
West Park Squirrel Club/Playgroup	£500
West Park Rascals	£500
St Ninian's Pre-School/Playgroup	£300
Noah's Ark Creche	£700
Playaway Creche	£500

It was agreed that no award be made to the Scottish Childminding Association pending further investigation.

BEFORE AND AFTER SCHOOL CARE

4. There was submitted a report dated 27 April 1998 (circulated) by the Director of Education which advised of the proposal to consult with parents on the need for Before and After School Care and wrap around services for nursery provision.

It was agreed:-

- (i) that the Director of Education provide a further report on the need for out-of-school care and wrap around services for children in their early years; and
- (ii) otherwise, to note the contents of the report.

PRE-SCHOOL EDUCATION 1998-99: PARTNERSHIP ARRANGEMENTS

5. There was submitted a report dated 5 May 1998 (circulated) by the Director of Education which advised of the proposed partnership arrangements in East Ayrshire with registered centres in the private and voluntary centres for the education of grant eligible pre-school year children.

It was agreed:-

- (i) that East Ayrshire Council did not require to commission part-time pre-school education places from the private and voluntary sector;
- (ii) that a partnership arrangement on staff development and training and quality issues be developed with the private and voluntary sector;
- (iii) that the Director of Education submit to the Sub-Committee a report on the outcome of the consultation arrangements to consider extended day care; and
- (iv) otherwise, to note the contents of the report.

THE CHILDREN ACT 1989 - TRIENNIAL REVIEW OF SERVICES FOR CHILDREN UNDER 8

6. There was submitted a report dated 15 April 1998 (circulated) by the Director of Education which advised on the progress of the third triennial review of childminding, daycare and education services for children under eight and sought approval of the draft summary report and accompanying video which had been produced to assist the statutory consultation requirements.

It was noted that a copy of the draft summary report was available for each Member of the Sub-Committee and that a copy of the video would be provided within the Members' Lounge.

It was agreed:-

- (i) to note the progress made in the review of services for children under eight years;
- (ii) to approve in principle the draft summary report and video and that members of the Sub-Committee submit any specific comments on the draft summary report and video direct to the Director of Education for use in the forthcoming consultation exercise; and
- (iii) that the Director of Education produce a final report, directory of services and video for publication in October 1998.

CONSULTATION ON DRAFT GUIDELINES FOR COURSES OF INITIAL TEACHER EDUCATION

7. There was submitted a report dated 27 April 1998 (circulated) by the Director of Education which advised of a consultation on Draft Guidelines for Courses on Initial Teacher Education issued by the Scottish Office Education and Industry Department in March 1998 and of the response proposed by the Education Department of East Ayrshire Council.

It was agreed:-

- (i) that the Director of Education submit Appendix 1 of the report as the response from East Ayrshire Council; and
- (ii) otherwise, to note the contents of the report.

1998 YOUTH CONFERENCE

8. There was submitted a report dated 24 April 1998 (circulated) by the Director of Education which informed of the outcome of this year's Youth Conference and provided details of ongoing development resulting from the conference.

It was agreed:-

- (i) to welcome the success of the Youth Conference;
- (ii) that the Director of Education inform Local Committees, where appropriate, of further developments which resulted from the conference; and
- (iii) otherwise, to note the contents of the report.

WORK EXPERIENCE PROGRAMME

9. There was submitted a report dated 7 May 1998 (circulated) by the Director of Education which advised of a proposal to establish an Ayrshire-wide Work Experience Unit to manage and co-ordinate delivery of the Work Experience Programme.

It was agreed:-

- (i) to establish a Work Experience Unit as outlined in the report;
- (ii) that the Director of Education evaluate the effectiveness of delivery of work experience; and
- (iii) otherwise, to note the contents of the report.

YOUNG ENTREPRENEUR COMPETITION

10. There was submitted a report dated 28 April 1998 (circulated) by the Director of Education which advised of a proposal to host the "Young Entrepreneurs of the Year Competition" in the Grand Hall, Kilmarnock on the evening of Wednesday 17 June 1998.

It was agreed:-

- (i) to approve the basis for the competition as outlined within the report; and
- (ii) otherwise, to note the contents of the report.

DEVELOPMENTS IN ENTERPRISE EDUCATION

11. There was submitted a report dated 28 April 1998 (circulated) by the Director of Education advising of progress being made in the field of Enterprise Education in East Ayrshire primary and secondary schools.

It was agreed:-

- (i) that the Director of Education continue to support enterprise initiatives in East Ayrshire schools;
- (ii) to encourage provision of quality in-service training on enterprise initiatives for both primary and secondary staff; and
- (iii) otherwise, to note the contents of the report.

NATIONAL ADULT LEARNERS WEEK - EAST AYRSHIRE PROGRAMME OF ACTIVITIES

12. There was submitted a report dated 24 April 1998 (circulated) by the Director of Education which advised of (i) the programme of activity planned during Adult Learners Week from 16-22 May 1998; (ii) the National Adult Learners Awards; and (iii) of the nominations from East Ayrshire Council area.

It was agreed:-

- (i) that the Director of Education convene a presentation for all five of East Ayrshire Council's nominees to the Award and to acknowledge the achievement of the Outdoor Opportunities group on being selected as finalists for the National Award;

- (ii) to note the programme of activities planned for Adult Learners Week in East Ayrshire which highlighted the commitment to Adult Education; and
- (iii) otherwise, to note the contents of the report.

PROPOSED SCHOOL HOLIDAY ARRANGEMENTS 1999/2000

13. There was submitted a report dated 30 April 1998 (circulated) by the Director of Education which sought consideration for the proposals for school holidays during session 1999/2000 and including approval to consult with schools, School Boards, Chamber of Commerce, JCC and the Local Trades Council on the proposals.

It was agreed:-

- (i) to consult with School Boards, the Joint Consultative Committee (Teachers), Chambers of Commerce, Local Trades Council and Schools;
- (ii) that the Director of Education produce a further report outlining the results of the consultation process; and
- (iii) otherwise, to note the contents of the report.

SPORTS DEVELOPMENT CO-ORDINATORS

14. There was submitted a report dated 24 April 1998 (circulated) by the Director of Education regarding a proposal to enter into a partnership with the Sports Council to introduce Sports Development Co-ordinators into Secondary Schools.

It was agreed:-

- (i) that the Director of Education enter into a partnership with the Sports Council to introduce Sports Development Co-ordinators within all Secondary Schools as outlined within the report;
- (ii) that the Director of Education make arrangements to monitor and manage the school Sports Development Co-ordinators; and
- (iii) otherwise, to note the contents of the report.

Councillor Sneller left the meeting during consideration of the above item.

SCOTTISH OFFICE CHILD STRATEGY STATEMENT

15. There was submitted a report dated 23 April 1998 (circulated) by the Director of Education which informed the Sub-Committee that the Minister for Children's Issues wished to ensure that all Scottish Office Departments identified and took proper account of the interests of children when developing policy. Consequently, a child strategy statement had been produced and any consultative responses were to be submitted by 29 May 1998.

It was agreed:-

- (i) to approve the response to the Scottish Office in respect of the Child Strategy Statement as detailed within paragraph 6 of the report.; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1127 hours.